



## Cotillion Connection Inc.

### Junior Cotillion

*the class with class*

**Behavior/Liability Policy** ~ Acceptable behavior is of our utmost importance. If your son/daughter causes an incident or accident that causes a liability for Cotillion Connection Inc. at any of our classes, parties, or special events, the student's parents will be fully liable for the damages caused by their son/daughter and agrees to indemnify and hold harmless, Cotillion Connection Inc. from any legal risk. With exercising normal precautions, Cotillion Connection Inc. will not be held responsible for the safety of any members including students, parents, or instructors. If a student engages in inappropriate or unlawful behavior, his/her parents will be asked to pick him/her up immediately. The student's membership/registration may be terminated with no refunds. Parents will be held fully responsible and liable for any damages caused by their son/daughter. Please discuss with your son/daughter that throwing their garbage on the ground, over the balcony, or in the parking lot is unacceptable and that we would appreciate their garbage making it into a canister. Also, please remind your student that playing on the stairs and messing around on the balcony is unacceptable as well. We are concerned for the safety of all members. No gum, alcoholic beverages, drugs, or smoking cigarettes will be allowed. Non-members are not allowed to visit or participate.

### **Drop off / Pick up Policy** ~

\*All classes will be held at Fred Astaire Dance Studio, 25250 Northwest Freeway, #280, Cypress, 77429. Please drop off your student using the stairs that face the inside of the shopping center and pick up your student using the stairs that face the freeway. Students should always arrive 15 minutes prior to start of class.

\*Our -Fabulous 50's Dinner/Dance- will be held in January at Sterling Country Club @ Houston National; 16500 Houston National Blvd (just South of 290 and Barker Cypress; directly off Queenston between Barker Cypress and West Road).

\*Our -A Night in Hollywood Formal Dinner/Dance- will be held in May at Sterling Country Club @ Houston National, 16500 Houston National Blvd (just South of 290 and Barker Cypress; directly off Queenston between Barker Cypress and West Road)

**Homework Policy** ~ A workbook will be issued to every student. This workbook will stay with Director and will be sent home in May. After each class, an email / newsletter will be sent out letting everyone know what they need to do at home, what will be going on, or if anything is needed for the following month. Some lessons may change, but we will let everyone know the updates through email, text message reminders via Remind 101, and our website. Please make every attempt for your student to attend every class. Missing classes may cause your student to fall behind.

**Dress Code Policy** ~ We would like for your son/daughter to be dressed appropriately for each class. Students may not be allowed to participate in the lesson if the student does not adhere to the following dress code:

**Ladies** – a dress, skirt/blouse, or dressy pants/top will be required. Absolutely, under no circumstances, will strapless dresses or strapless tops be allowed. Please understand that the bra straps and stomach will not be showing, nor will the neckline be too revealing. Just above the knee is the appropriate dress/skirt length. Short dresses/skirts just underneath the bottom as well as shorts and jeans are prohibited unless otherwise noted. Shoes with a smooth sole and a strap around the heel or closed heel are required. Flats and heels may be worn as long as they fit snugly. Closed toe shoes are preferred. Flip flops, sandals, tennis shoes, boat/hiking shoes, clogs, bare feet, and platform shoes are not acceptable.

**Gentlemen** – a blazer/sports coat with dress pants (nice Khaki's are fine) or a traditional suit along with a button-down shirt, tie, and belt will be required. Shorts and jeans are prohibited unless otherwise noted. Shirts must be tucked in and pants worn appropriately on the hips. Dress shoes (slip-ons or lace-ups) or Ropers with a smooth sole are required. Flip fops, sandals, tennis shoes, bare feet, and boat/hiking shoes are not acceptable.

**For both** – visible tattoos and facial jewelry other than earrings are not acceptable. Hats and t-shirts are only acceptable at classes or parties that have been specifically noted; otherwise they are not allowed. Exceptions: Our two evening parties (January and May) are themed nights as well as our Western Class. Dress accordingly (explained at Kickoff Social as well as via email/invitation). Gum, alcoholic beverages, drugs, or cigarette smoking / vaping will not be allowed for both the students and parents.

**Absence/Make-up Class Policy** – With only one class a month, we hope every effort will be made to attend the students' scheduled classes. However, we understand if a student will not be able to attend. If a student will be absent, please send an email letting us know. Students may make-up a missed class by attending another class scheduled that day (different chapter), arriving 20 minutes prior to the following scheduled class of his/her specific chapter, or attending the makeup classes held on the December's Father/Daughter or the April's Mother/Son dance lesson. If a student would like to make-up a class, please contact the Director by email prior to the day of the class.

**Practice Policy** ~ Practicing both the etiquette and dance skills that are taught each month is crucial. With only one class a month, practicing regularly at home, between classes, will build his/her confidence. Practice makes perfect! At each class, a prize will be given out to two students that demonstrate active participation! We highly encourage parents/chaperones to learn as well.

\*Female students and their Fathers (Uncle/Grandpa/Brother/etc) are invited to attend a special class held at a special time (see calendar) in December for a dance lesson with their daughter. Fathers and daughters should practice their dances prior to the 50's banquet in January.

\*Male students and their Mothers (Aunts/Grandma/Sister/etc) are invited to attend a special class held at a special time (see calendar) in April for a dance lesson with their son. Mothers and sons should practice their dance prior to the Grand Finale in May.

**Registration Fee Policy** – Groups/Chapters are formed prior to registration on a first to contact basis. Please contact Deslie or the liaison to add your student to one of our chapters. Once availability is confirmed, an email directly from Deslie will be sent with all the registration details. Please do not register online until the confirmation email has been received. The total registration fee for the Junior Cotillion program is \$395. There is a \$15 discount for all check/cash payments. Registration fee for check/cash payment is \$380. Make checks payable to Cotillion Connection Inc. Registration will open in June 2023 and full registration and full payment is due by **August 21, 2023**. There will be a **\$25 late fee** for all registrations submitted after the **August 21, 2023** with the exception of a new student or a student from the waiting list. If, for any reason, registration / fee was submitted/received and your son/daughter can no longer attend the program, we will refund \$100 ONLY if we received full payment AND we are able to find a replacement for your son/daughter prior to the first class in October. No refund will be made if we have only received a partial payment. No refunds will be made, for any reason, once we had our first class in October. Prepayment is necessary to reserve the facility, the clubhouses, the instructors, and order workbooks/materials in advance. We make those payments in advance based on our initial registrations. Cotillion Connection Inc. has a minimum of 74 students (37 ladies and 37 gentlemen) with a maximum of 100 students (50 ladies and 50 gentlemen). The student capacity may be adjusted depending on the situation at the time. Thank you for your understanding with this matter. Online registration links may be found on our website at [www.cotillionconnection.com](http://www.cotillionconnection.com). Please register for the correct chapter.

**Philanthropy Opportunity Policy** – These opportunities will be offered throughout the year and are totally optional. Please do not feel obligated to participate. However, as part of our program, Cotillion Connection Inc. would like to strongly encourage awareness and participation of our community needs. If you choose to bring the "Item of the Month" to class, Thank you! We will be happy to accept these items at the beginning of their scheduled class. In efforts to build awareness and leadership, Cotillion Connection Inc. would like to offer additional opportunities for students to join in delivering these items. The students would ride with their parent or friend. As dates are subject to change, delivery of these items is planned for the Saturday after the scheduled Sunday cotillion class at 9:30 am (see calendar). Cotillion Connection Inc. will also be providing cotillion classes for the Boys and Girls Country residents. We would like to strongly encourage your son/daughter to participate as a dance partner as well. This is a wonderful opportunity and experience. Please see calendar for upcoming dates. If you are interested in serving as a Student Leader/dance partner, please let us know which month(s) you will be able to attend.

**Photography Policy** – Photography and Videotaping will not be allowed with the exception of a written permission from Cotillion Connection Inc. Each student will receive a \$10 credit toward photo orders of the 2 evening banquets (\$5 will be applied to each banquet). Each student will also receive an 8 x 10 professional group photo which will be taken at the January banquet. Students and Parents will not be allowed to bring in personal cameras and take pictures unless directed by Cotillion Connection Inc. Please take pictures beforehand. By accepting these terms and conditions, photos may be used for future marketing needs of Cotillion Connection, Inc. Additional photo orders will be available at the professional photographer's fee.

Contact Information Policy – By registering, participants give permission for their contact information to be released as part of their chapter's roster. Participants understand that this information will NOT be sold or given to anyone other than to the families in their son/daughter's specific chapter. In return, participants agree NOT to release their chapter's contact information to any outside source or for unsolicited email distribution. Please inform Cotillion Connection Inc. in writing by the Kickoff meeting, if you wish for your contact information not to be released to your specific chapter.

If you have any questions, please do not hesitate to contact me. I am really looking forward to a fantastic year!

Deslie Piercy, Director of Cotillion Connection Inc.

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